To: Chief Commissioners
International Commissioners
National Executive Commissioners
of Selected NSOs from within the
Africa Scout Region:
- Cameroon
- D.R. Congo
- Eswatini
- Rwanda
- Senegal
- Uganda

Circular Nº ASR-12/2020

30 June 2020

Dear friends,

Re: Supporting NSOs/NSAs in Developing and Implementing Safe from Harm Policy

Further to Circular Nº ASR-12/2020 on appointment of NSO’s Safe from Harm Coordinators, I am glad to confirm that your NSO has been identified to receive direct support in developing or reviewing your National SfH policy according to the World Safe from Harm Policy and the new National Safe from Harm Policy: Guidelines on how to build a Safe from Harm Strategy.

Through this project, you will be expected to:

a) Develop/review your National SfH Policy in harmony with the World SfH policy and the National SfH guidelines.
b) Define systems and procedures for the implementation and monitoring of the National SfH Policy at the local level and produce supporting educational and training materials and tools.
c) Identify a committee responsible for SfH and reporting to the National Executive Committee or its equivalent.
d) Link the committee responsible for SfH with a network covering all territories where Scouting is available.

do) Gathering and identifying the NSO's SfH issues that need to be addressed in the policy document.

e) Developing a draft policy incorporating all elements of SfH.
f) Involving local stakeholders and partners during the development period.
g) Producing the SfH policy with the support of the assigned WOSM Consultant.
h) Updating regularly the NSO leaderships and the Regional SfH unit.
i) Defining a plan of actions applicable at every level to implement SfH policy.
j) Creating a strategy to monitor and evaluate the policy and the actions put in place regarding SfH.
**Service Evaluation**

The NSO through its assigned person, will be expected to do an evaluation of the service involving all parties, covering;

a) An assessment of the assigned consultant;

b) The overall service delivery.

The evaluation will be done directly in the WOSM service platform or through a shared form that can be uploaded.

**Implementation period**

The implementation period is three months and we expect that the NSO will have completed the process by the end of September 2020. If the NSO is in agreement with this proposal, and is ready to participate, please sign the attached commitment form and return it to the World Scout Bureau Africa Support Centre.

We look forward to hearing from you as soon as possible to move to the next step of the project. In case you have any question and for further correspondence on this, please contact our colleague Mostaff Matesanwa, Senior Manager, Adults in Scouting and Volunteer Development (mostaffm@scout.org).

Yours in Scouting,

Frederic Tatu Kama Kama
Regional Director – Africa

Encl.
- NSO/NSA’s Agreement and Commitment Form
Annex

NSO/NSA’s Agreement and Commitment Form

This is to confirm our NSO/NSA’s agreement to participate in the process of developing or reviewing your National SfH policy according to the World Safe from Harm Policy and the new National Safe from Harm Policy: Guidelines on how to build a Safe from Harm Strategy.

We commit to support the process and to set up the necessary structures for the development/review and the implementation of the policy.

<table>
<thead>
<tr>
<th>Name of NSO/NSA</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of person signing:</td>
<td></td>
</tr>
<tr>
<td>Position in the NSO:</td>
<td></td>
</tr>
<tr>
<td>Mobile Number:</td>
<td></td>
</tr>
<tr>
<td>Email Address:</td>
<td></td>
</tr>
</tbody>
</table>

………………..……………………………..                                        …………………..……………………………..
Signature:                       Date & NSO Stamp