07 December 2012

49th APR Basic Management Course for Scout Executives

Dear Colleagues:

Greetings from the regional office!

We are happy to inform that Persekutuan Pengakap Malaysia will host the Asia-Pacific Regional Basic Management Course for Scout Executives, which will be the 49th of such course organized by the region since 1972.

This 49th course will be the first to be held after the review of course content and duration by the APR Management Sub-Committee. The course is now redesigned for 11 days and is also open to Volunteer leaders that have executive’s roles in National Scout Organizations.

Please be advised that both Professionals and Volunteers will receive participation certificates accordingly. However, the "APR Scout Executives Medallion", upon fulfilling the requirements, will be issued only to full time executives who have attended the course fully and have submitted the report as specified.

Volunteers who cannot join for the 11-day course can join from the 5th day of the course.

Other details of this course are as follows:

**Aim:** To strengthen the managerial and professional competencies of full time Scout executives and volunteers serving the national Scout organizations in the Asia-Pacific Region in order to effectively perform their responsibilities and meet emerging challenges.

**Venue:** International Youth Centre (IYC)
Kuala Lumpur, Malaysia

**Dates:** 4 to 14 April 2013
*Professionals (full time) executives are expected to arrive on 3rd April and may leave on 15th April onwards.*

*Volunteers may arrive on 7th April and may leave on 15th April onwards.*

**Fees:** The fee is US$150.00 which will cover inland transportation, food, accommodation, course materials and educational tour.

**Participants:** Professional Scout Executives and Volunteers in executive positions at the national and sub-national levels. Potential Professional Scouters may also be nominated to take part in the course.
Course Design: Please be advised that the course is now based on Modules. Feedback on elective Modules will be needed and it is included in the course. Thus, please ensure to nominate your participants well ahead of the cut out date.

Pre- Course Assignment: The WSB/ APR will issue the pre course assignment by the first week of March. Participants are expected to complete these assignments and submit to APR Office, within the schedule.

Course staff: Experienced and competent Scout Executives and volunteers from national Scout organizations will be invited to serve in the course. Majority of the faculty staff, counselors and support staff will be from the host association. Local resource speakers will be invited to make input on specific topics. Scout Executives from APR will coordinate this course.

Weather: This months’ normal temperature ranges from 23.7°C to 33°C.

What to bring: Scout uniform, personal kit, and light cotton clothing is advisable.


As the course will have limited seats, may I request you to send the nominations of your participants on the attached reply slip in order of priority. We assure that each NSO will have at least 2 participants from the names submitted. We will appreciate receiving the reply slip not later than **31st January 2013**.

Thank you for your attention and response.

Yours sincerely,

Abdullah Rasheed
Regional Director

ar/sps/czl
07December2012
49th APR Basic Management Course for Scout Executives  
International Youth Centre, Kuala Lumpur, Malaysia  
4 to 14 April 2013

REPLY SLIP

National Scout Organization: 

- The following Scout Leader/s from our Scout association will participate in the 49th APR Basic Management Course in Malaysia.

<table>
<thead>
<tr>
<th>No</th>
<th>Name</th>
<th>Position in Scouting</th>
<th>Professional or Volunteer</th>
<th>Age</th>
<th>Email ID</th>
<th>Mobile No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Remarks: ________________________________________________________________

Printed Name: __________________________ Designation: _____________________ Signature: __________________

Date: ________________________________

Please send this reply slip not later than 31 January 2013.

To:  **Mr Mohd Zaki Nurud-din @Nordin**  
Chief Executive Officer  
Persekutuan Pengakap Malaysia  
"Rumah B-P", Jalan Hang Jebat  
50150 Kuala Lumpur, Malaysia  
Tel No: +603 20780836/ 20706978  
Fax No: +603 20709057  
Email: pengakap@streamyx.com

Cc:  **Mr. Abdullah Rasheed**  
Regional Director  
World Scout Bureau / APR  
4F ODC International Plaza Building  
219 Salcedo St., Legaspi Village  
Makati City, Philippines  
Tel No: +63 2 8180984/ 8171675  
Fax No: +63 2 8190093  
Email: asia-pacific@scout.org