



**SCOUTS**<sup>®</sup>  
Creating a Better World

World Organization of the Scout Movement  
Organisation Mondiale du Mouvement Scout  
Всемирная Организация Скаутского Движения  
Organización Mundial del Movimiento Scout  
المنظمة العالمية للحركة الكشفية

**World Scout Bureau, Asia-Pacific Regional Office**  
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**Circular No. 23, series of 2015**

To: Chief Commissioners  
International Commissioners  
Chief Scout Executives  
Representatives of External Partner  
Organizations

09 July 2015

**25<sup>th</sup> Asia-Pacific Regional Scout Conference 2015**  
**DISPLAYS AND SCOUTING MALL**  
**FOR NATIONAL SCOUT ORGANIZATIONS**  
**AND EXTERNAL PARTNER ORGANIZATIONS**



Dear Colleagues,

Greetings from the Asia Pacific Regional Office!

All National Scout Organizations (NSOs) and selected external partner organisation are invited to display any information about Scouting in their country and their partnerships/projects related to Scouting at the 25th Asia-Pacific Regional Scout Conference, which will take place on 3 – 8 November 2015 at Kimdaejung Convention Center, Gwang-ju, Korea.

Displays are a good opportunity to:

1. Illustrate the conference theme of "Growth Towards Unity";
2. Highlight the flagship project of your organisation;
3. Show "promising practices," new ideas and literature on Youth Programme, Adult Training, Public and External Relations, Fundraising, Partnership etc; and
4. Invite Scouts from other countries to attend events in your country.

Display panels must be reserved in advance by using the attached reservation form. The display panels will be situated in separate area/room outside the main conference hall. Every effort will be made to provide good display positions for each organization. Space will be allocated on "first-come first-served" basis. Please read all the requirements and the technical details about the display and information about Scouting Mall, which are given in Annex 01 attached with this circular.

If you are interested to put up a display, please send back the attached reservation form mentioned in Annex 02, at the **latest by 11 September 2015**. Please provide also details/general information on the contents of display in the reservation form that you want to display.

Thank you and best regards,

Yours in Scouting,

**J. Rizal C. Pangilinan**  
Regional Director

### Scouting Mall & the technical requirements/details of display

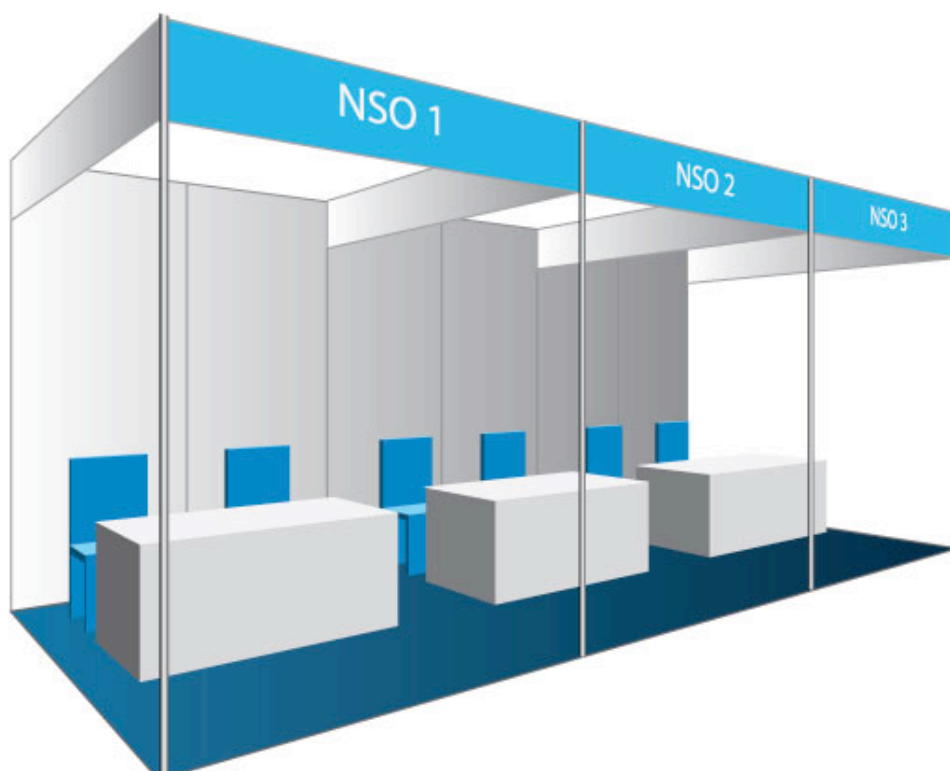
When planning your display, please keep the following points in mind:

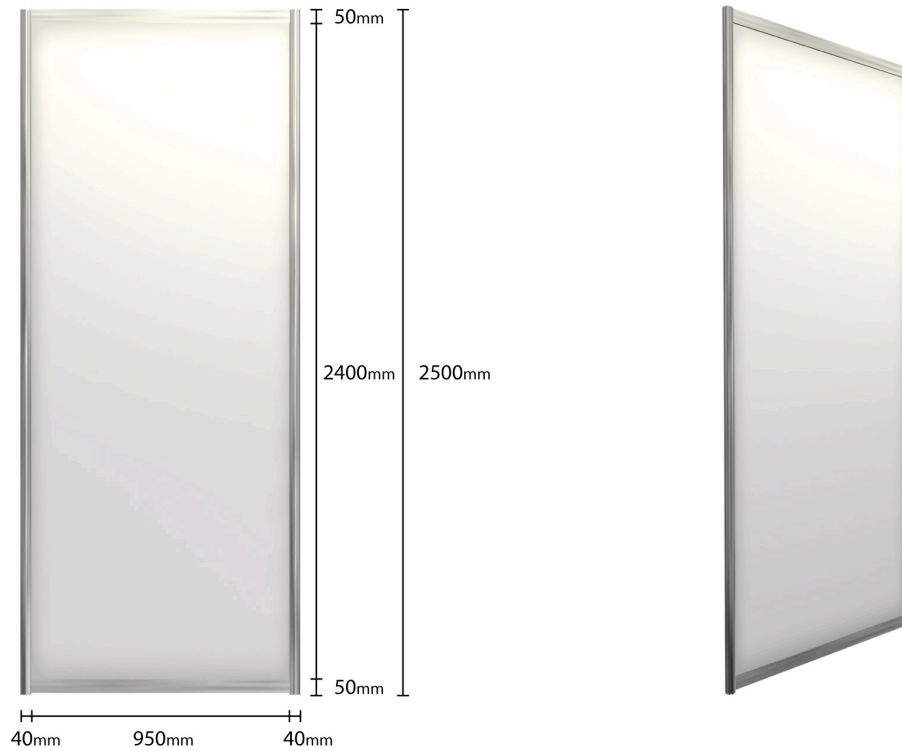
- Displays must be directly related to Scouting or partnership/projects related to Scouting and should focus on the subjects or areas mentioned above. Displays, which are of any political nature, or those which might offend delegates from other countries, will not be permitted;
- To make the displays more interactive, please ensure that a person from your NSO or organisation is present at your display area during break time as most of the conference delegates would take the opportunity to view and interact during this time in the display area.
- No sale or trading should be done on the exhibition booths.
- It cannot be guaranteed that the display area will be protected or secured at all times therefore each exhibitor shall take responsibility for the items in the display area.
- The display panel board you can ONLY USE TAPE OR SOMETHING THAT STICKS. You CANNOT use Staples, Gun Tuckers Or Tacks Or any pointed things on the display board.
- The display will be for four days during the conference, that is from the morning of Day 2 (4<sup>th</sup> Nov 2015) of the conference until the evening of Day 5 (7<sup>th</sup> Nov 2015) of the conference. You shall set the display on Day 01 (3 November) of the conference and dis-assemble and wrap up on the Day 6 (8<sup>th</sup> Nov 2015) of the conference.

#### Scouting Mall (Day 4, 6<sup>th</sup> Nov 2015 at 1730 hrs – 1800 hrs):

Please be informed that in the conference program there is a specific one component called SCOUTING MALL, which is scheduled on Day 4 (6<sup>th</sup> Nov 2015) at 1730 hrs – 1800 hrs in the afternoon. During this time, all the conference attendants will visit each of the displays. Although the person from your NSO/organisation will be available for the whole duration of four display running days, but you need to be more alert specifically at that time, please keep ready those materials that you will want to present to the visitors when they will be passing by your display area and ensure that a person from your NSO/Organisation **must be available** at that specific time to attend to the visitors.

Each NSO or External Partner Organization will be provided with one booth area, which will include 2 display boards, 1 table and 2 chairs.





Display Board Dimension: 950 mm X 2500 mm (please see the first picture above). The panels will be attached to the floor.

The standard voltage in Korea is 220 volts, 60Hz. The outlet has two round holes and is the same type used in France, Germany, Austria, Greece, Turkey, and many other countries. However, electricity connection is by request.



**Display Panel Reservation Form**

Name of the Organization: \_\_\_\_\_

Yes, we want to reserve one booth to display/exhibit the following:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

We will need power (electricity) outlet for \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Country: \_\_\_\_\_

Email address: \_\_\_\_\_

Please complete this form and return it **latest by 11 September 2015** to the following:

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*Regional Director*  
*World Scout Bureau/APR*  
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