



World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout

World Scout **Bureau** Mondial du Scoutisme

Asia-Pacific Regional Office
Bureau Régional Asie-Pacifique

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CIRCULAR N° 5, SERIES OF 2003

To: International Commissioners

January 22, 2003

44th APR Basic Management Course

Dear Colleagues:

Greetings from Manila!

We are happy to inform you that Pakistan Boy Scouts Association, in collaboration with the Asia-Pacific Region, is organizing the 44th Asia-Pacific Region Basic Management Course for Professional Scout Executives. Since 1972, 43 Basic Management Courses have been organized and more than 1,800 Scout Executives have been benefited. Other details of the course are as follows:

Aim of the course: To help Scout Executives acquire knowledge and skills to further strengthen individual competencies and leadership in order to effectively perform their professional responsibilities and meet emerging challenges.

Venue: Pakistan Scout Cadet College, Jungle Mungal Scout Centre, North-West Frontier Province, Pakistan. It is approximately two-hour drive from Islamabad.

Dates: 20 July - 04 August 2003 with arrival on 20 July and departure beginning from afternoon of 04 August.

Fees: US\$150.00 which will cover inland transportation, food, accommodation, course materials and educational tour for the 15 day course.

Participants: Professional Scout Leaders at the national and sub-national levels. Potential Professional Scouters may be nominated to take part in the course.

Course staff: The course staff will be composed of experienced leaders from the region and host country. Non Scout Resource persons will be invited to handle special topics.

What to bring: Two sets of Scout uniform, personal kit and umbrella or rain jacket.

Course Content: Mission of Scouting, SWOT Analysis, Youth Programme, Adult Resources Management, Membership Growth concept, Professional Scouters Concept, Human Resources and behavioral Management, Leadership, Resources Development and Financial Management, Office Management, Public Relations, Information Technology, Management Principles, Management by Objectives, Management by Results, Strategic Planning, Change Management, Management learning and World Strategy in Scouting.

May I request your association to send participants to this course. Please return the Reply Slip not later than **31 May 2003**.

Thank you for your attention and positive response.

Yours Sincerely,



ABDULLAH RASHEED
Regional Director

44th APR Basic Management Course For Professional Scout Executives

Scout Cadet College, Jungle Mungal Scout Centre

North-West Frontier Province, Pakistan

20 July - 04 August 2003

REPLY SLIP

NSO _____

We are nominating following Scout Executives to attend the 44th APR Basic Management Course for Professional Scout Executives

Sl No.	Name	Position in Scouting	Age	Length of service as Scout Executive	Postal Address
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____

Our NSO will not send any participants to attend the course

Remarks if any _____

Signature _____

Printed Name: _____

Top Professional/Int'l. Commissioner

Please send this Reply Slip not later than **31 May 2003**

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