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World Organization of the Scout Movement
Organisation Mondiale du Mouvement Scout
Всемирная Организация Скаутского Движения
Organización Mundial del Movimiento Scout
المنظمة العالمية للحركة الكشفية

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CIRCULAR N°9

To: Chairpersons, Executive Directors, International Commissioners, and all members from the National Boards of the National Scout Associations of the Interamerican Region.

Panama City, 20 Panama 2018.

27th Interamerican Scout Conference, 27 November to 1st December 2018, Panama. Call for nominations for Interamerican Scout Committee membership (term 2018-2021).

Dear friends,

In accordance with the recently approved Rules of Procedure for the 27th Interamerican Scout Conference, we would hereby like to notify all Member Organizations (MOs) of the status of each existing Elected Member of the Interamerican Scout Committee (ISC) and call for nominations for candidates for election.

1. Status of current Elected Members of the Interamerican Scout Committee (term 2016-2018)

Retiring members, not eligible for re-election

The following four Elected Members of the ISC elected for a six-year term of office at the 25th Interamerican Scout Conference in Argentina in 2013 will step down at the 27th Interamerican Scout Conference in Panama and are **NOT** eligible for re-election:

- - Mrs. Zaida Joaquin (Guyana)
- - Mrs. Rosario Mayorga (Ecuador)
- - Mr. Luis Silvestri (Argentina)
- - Mr. Ricardo Stuber (Brazil)

Ms. Ana Lorena Gudiño Valdez (Mexico) lost her membership from the Member Organization that nominated her as a Committee member and, according to the application of Article 19c of the Regional Constitution, as recommended by the Constitutions Committee of the World Scout Committee, lost her membership of the Regional Committee. According to the provisions of Article 18, the ISC decided not to fill the vacancy.

Continuing members

The following four Elected Members of the ISC elected for a **five**-year term of office at the 26th Interamerican Scout Conference in the United States of America will continue for the next period:

- - Mr. Armando Aguirre (United States)
- - Mr. Daniel Corsen Jr. (Curaçao)
- - Mr. Enzo Defilippi (Peru)
- - Mr. Jose Antonio Tapia (Chile)

Mr. Raúl Alpizar (Costa Rica) resigned from his position of Committee Member in July 2018. According to the provisions of Article 18, the ISC decided not to fill such vacancy until the next ordinary meeting of the Regional Conference (November 2018 in Panama).

2. Call for nominations for candidates for election to the ISC (term 2018-2021)

Elections will be held at the Interamerican Scout Conference 2018 in Panama to fill the resulting vacancies for the period 2018-2021.

The Regional Conference approved in Houston in 2016 to reduce the number of Elected Members from 10 to 8 (Article 10a of the Regional Constitution), with Transitional Articles to facilitate the alignment and size reduction process.

To give effect to the Constitutional Amendment approved at the 2016 Regional Conference, and on the recommendation of the World Scout Committee's Constitutions Committee, the seat vacated by Mr. Raúl Alpizar will not be filled at the 2018 Regional Conference, so fulfilling Article 10a of the Regional Constitution

Consequently, the 2018 Regional Conference shall elect, from the list of candidates, **4 Elected Members** for a period of three years.

Please note that, according to the Regional Constitution (Transitional Article 2b), each Member Organization can vote for a maximum of 3 candidates.

In considering candidates for nominations, NSOs are reminded to consider the following:

- The ISC members' **job specification** and suggested **profile** (Annex 1).
- In no case shall more than **one Elected Member from any one NSO** serve on the Regional Committee in any one period¹.
- Nominations must be seconded by another Member Organization² (Annex 3).
- Any NSO which is **provisionally suspended**³ from WOSM membership will have its nominated candidate removed from the ballot paper if it is not returned to good standing with WOSM and the Interamerican Region at the time of the Opening Session of the 27th Interamerican Scout Conference.
- Members of the Regional Committee do not represent "any particular Member Organization". The members of the Regional Committee with the right to vote will have exclusive dedication to their function. They may not perform any other permanent functions in the governing or management bodies within the organization, whether at national, regional or global levels. In the same way, they will not be able to have paid functions either within the World Organization of the Scout Movement or in any of its Member Organizations⁴.
- A **Conflict of Interest Policy** (Annex 6) was developed in the current Period which will be applicable to candidates for the 2018-2021 term.
- As one of WOSM's fundamental purposes is to promote unity (Article IV.2 of WOSM Constitution) of the Scout Movement throughout the world, the Regional Committee invites all Member Organizations to keep in mind the desirability of **geographical balance** in nominating candidates for membership of the Regional Committee.

¹ Article 12.b of the Regional Constitution.

² Article 12.b of the Regional Constitution.

³ As a result of Article VIII.1 & XI.5 of the WOSM Constitution and Article 38.c of the Regional Constitution, including application of sanctions due to the WSC Policy concerning Payment of Registration fees (Circular 22/2015).

⁴ Article 15 of the Regional Constitution.

- In accordance with the Strategy for Scouting and in particular the objectives on **youth involvement** in the decision-making process and the importance of **gender equality**⁵, NSOs are strongly encouraged to nominate young people of less than 30 years of age, at the time of the Conference, as well as women as candidates.
- All candidates are kindly reminded to **act according to the values of Scouting when promoting their candidature**⁶. Any actions that may be perceived as inappropriate or extravagant, could be viewed negatively by the Interamerican Scout Conference at the time of voting for elections and the Regional Committee could be make a formal warning to the candidate and to the NSO.
- Subject to formal approval of the newly elected ISC at its initial meeting in Panama City, Panama, on Friday morning 30 November 2018:
 - a **3-day induction meeting** is planned for all Regional Committee members of the 2018-2021 term, building on the best practice developed in the 2016-2018 period. The foreseen dates for this meeting are **15 to 17 February 2019** in Panama City, Panama (arrivals on 14th in the evening, departures from the evening of the 17th onwards). A short business meeting will also be scheduled during this event.
 - the **first full business meeting** of the newly elected Regional Committee is foreseen to take place from **1 to 2 June 2019** (venue to be confirmed). Arrivals on May 31st in the evening, departures from the evening of the 2nd onwards).

NSOs interested to nominate a candidate for election as Elected Member of the Regional Committee should submit the following documentation to the WSB-IASC:

- A duly completed **Nomination Form** (Annex 2).
- A duly completed **Nomination Seconding Form** (Annex 3).
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder color portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications) and
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The five documents should be sent **in digital format only** to the WSB-IASC at interamerica@scout.org, **no later than 27 October 2018 23h59 Panama Time (GMT -5)**. For the avoidance of doubt, a Dropbox or Google drive folder with all documents may also be shared within the deadline.

- The WSB will send a confirmation of receipt to the International Commissioners of the nominating NSOs upon receiving a nomination.
- Applications which are received after the deadline or which do not include the documentation above will be discarded.

After the closing date for receiving nominations, a Conference Document will be compiled and released to all NSOs no later than 14 November 2018.

3. Presentation of the Candidature

Before the Conference

Before the Conference, candidates must record a video of a maximum of five minutes to present their motivation and candidature (see Annex 5.B for technical specifications). All videos will be uploaded by the WSB-IASC on the YouTube channel of the Interamerican Region (<https://www.youtube.com/ScoutIAR>) and shared on scout.org and other social media of the Interamerican Region. Videos can be recorded in one of the two official languages of the Region (English

⁵ World Scout Conference Resolutions 2002-06, 2008-14, 2011-08 on "Youth involvement in decision-making" and 2014-09 on "World Scout Youth Involvement Policy"

⁶ World Scout Conference Resolution 2008-07 on "Rules of good practice for electoral campaigns"

or Spanish). Candidates shall submit the written script in either English or Spanish. The World Scout Bureau – Interamerican Support Centre will provide translation and include subtitles in the other language (Spanish or English).

There will be also a Conference Document with all candidates' profiles that will be compiled and released to all NSOs no later than 14 November 2018.

Member Organizations will be invited to send questions in one of the two official languages of the Region (English or Spanish) they would like to propose for candidates, during the Conference presentation. Each Member Organization may send a maximum of 3 questions. Questions shall be sent together to the WSB-IASC at interamerica@scout.org, **no later than 28 October 2018 23h59 Panama Time (GMT -5)**.

The Interamerican Scout Committee will select 10 questions sent by NSOs and a Conference Document will be released to all NSOs no later than 15 November 2018.

During the Conference

During the Conference, each of 10 questions will be individually written in a ballot paper (in both official languages of the Region – English and Spanish) and included in a ballot box. In the plenary session dedicated for this purpose, an outgoing Elected Member of the Interamerican Scout Committee and/or a Youth Advisor will ask each candidate to draw 2 questions from the ballot box. Under no circumstances will the Elected Member or the Youth Advisor ask a candidate from the same Member Organization.

Candidates will be permitted a maximum of two minutes to answer each of the questions in this plenary session. There will be no other type of presentation in plenary. Please note that there will be simultaneous translation for this session and answers can be in one of the two official languages of the Region (English or Spanish).

Should you have any further questions regarding the procedure for nomination to the Regional Committee the enclosed forms or the presentation of candidature, please contact José Gabriel Criollo, Director of Institutional Development to: jgcriollo@scout.org.

Yours in Scouting,



Ricardo Stuber
Chairperson
Interamerican Scout Committee



Raúl Sánchez Vaca
WSB-IASC Regional Director

Annexes:

Annex 1 - ISC Job Specification & Suggested Profile

Annex 2 - Nomination Form

http://www.iarconference2018.org/docs/Annex2_NominationForm.docx

Annex 3 - Nomination Seconding Form

http://www.iarconference2018.org/docs/Annex3_NominationSecondingForm.docx

Annex 4 - Statement of Motivation

http://www.iarconference2018.org/docs/Annex4_StatementMotivation.docx

Annex 5.A - Technical specification head and shoulder colour portrait

Annex 5.B - Technical specification Video Motivation

Annex 6 - Conflict of interest "Certification Form"

http://www.iarconference2018.org/docs/Annex6_ConflictInterest.docx



ANNEX 1

INTERAMERICAN SCOUT COMMITTEE MEMBERS JOB SPECIFICATION & SUGGESTED PROFILE

Approved by the Interamerican Scout Committee, 18 September 2018

1. OVERALL SITUATION

The Interamerican Scout Committee (Regional Committee) is the governing organ of the Interamerican Region of the World Organization of the Scout Movement (WOSM).

The executive organ of the Interamerican Region is the World Scout Bureau Interamerica Support Centre (Regional Office). The Regional Office works under the responsibility and management of the **Regional Director**, who is appointed by the Secretary-General of WOSM in agreement with the Regional Committee. The **Regional Treasurer** is also appointed by the Regional Committee, and such appointment must be endorsed by the Treasurer of the World Scout Committee.

2. MEMBERSHIP

2.1. Voting members of the Regional Committee

There are eight (8) Voting members of the Regional Committee. They are each elected for a three (3) year term of office and may stand for re-election for one additional term. After two continuous terms (i.e. a total of six (6) years), a retiring member shall only be eligible for re-election after a lapse of three (3) years.

(See Article 18 of the Regional Constitution for provisions in the event of a vacancy on the Regional Committee arising between Interamerican Scout Conferences. A member who has filled a vacancy in this way is eligible for immediate re-election at the next Regional Conference, but may not be reelected for a second consecutive term.)

2.2. Ex-Officio Non-voting members of the Regional Committee

The following are non-voting members of the Regional Committee:

- The Regional Director, acting as Executive Secretary of the Committee.
- The Youth Advisors (2).
- The Regional Treasurer.
- The Chairperson of the Interamerican Scout Foundation.

3. ROLES AND RESPONSIBILITIES

3.1. Constitutional functions of the Regional Committee

Article 14 of the Regional Constitution stipulates that: "*Committee members shall consider the interests of the Scout Movement as a whole, and of Interamerican Region in particular. They shall neither consider themselves, nor be considered, as representatives of any Member Organization.*"

Article 11 of the Regional Constitution describes the functions of the Regional Committee as follows:



- a. *Comply with and ensure compliance with this Constitution; the resolutions and decisions of Regional Conferences; the Constitution of the World Organization of the Scout Movement; the resolutions of World Scout Conferences; and World and Regional policies.*
- b. *Approve the Regional Plan in accordance with the objectives, policies and lines of actions established by the Regional Conference.*
- c. *Adopt agreements that ensure the implementation of the resolutions and recommendations of the Regional Conference.*
- d. *Encourage and support Member Organizations and Accredited National Scout Organizations in the Region to implement the plans, resolutions and policies established by World Scout Conferences; the World Scout Committee; Regional Conferences; and the Regional Committee.*
- e. *Ensure youth involvement at Regional level and to promote it within the Member Organizations and Accredited National Scout Organizations of the Region.*
- f. *Supervise the assets and resources of the Region as managed by the Regional Office or by the Interamerican Scout Foundation.*
- g. *Act as an advisory body to the World Scout Committee.*
- h. *Promote the institutional continuity of the Member Organizations and Accredited National Scout Organizations of the Region.*
- i. *Determine the agenda and Rules of Procedure of Regional Conferences taking into account suggestions from the Member Organizations and Accredited National Scout Organizations of the Region.*
- j. *Encourage, promote, support and supervise Regional and sub-Regional events and submit decisions to host Conferences, Jamborees, Camporees and Moots to a vote at a Regional Conference.*
- k. *Encourage and promote the participation of Member Organizations and Accredited National Scout Organizations of the Region at world events.*
- l. *Supervise events and activities organized by the Regional Office.*
- m. *Establish subcommittees and other substructures as deemed necessary for the fulfilment of its role and the implementation of the Regional Plan. The Regional Committee shall appoint the members of these bodies, or at least, the persons in charge.*
- n. *Foster, with the approval of the World Scout Committee, the formation of societies, foundations or corporations, which it considers conducive to the better fulfillment of the objective of the Scout Movement in the Region.*
- o. *Draft and approve its Standing Orders and submit them to World Scout Committee for approval.*
- p. *Recommend to the World Scout Committee the admission of National Scout Organizations of the Region that request membership of the World Organization of the Scout Movement.*
- q. *Recommend to the World Scout Committee the provisional suspension of Member Organizations of the Region.*
- r. *Approve recognitions and awards for services rendered to the Region and to the youth of the continent.*
- s. *Ensure that risks faced by the Region, whatever their nature, are evaluated and managed.*
- t. *Give notice of any extraordinary meeting of the Regional Conference in accordance with Article 7.*
- u. *To provide permanent access to the Member Organizations and Accredited National Scout Organizations, to information and agreements of the Regional Committee, through the official channels of communication.*
- v. *Render accounts through management reports.*
- w. *Evaluate its performance as a Committee and the performance of each of its members.*
- x. *Exercise such other functions as are required by this Constitution; Regional and World Conferences; and/or by the World Scout Committee.*

3.2. Regional Committee meetings

The Regional Committee meets formally at least twice a year. A meeting usually lasts two full days (normally during a weekend).

In the last period, the Regional Committee met formally three times a year - normally in February, in August and November, always trying to combine its meetings with Regional or World events (in the case



of the World Scout Conference). Also, a specific 3-day induction meeting for the Committee was also held in February 2017.

- Regional Committee meetings are usually held at the World Scout Bureau – Interamerica Support Centre in Panama but may be held at other locations, at the discretion of the Committee.
- The provisional agenda and related advance documentation are sent to all Regional Committee members in advance of each meeting.
- In addition, the Steering Committee (Chairperson, two Vice-Chairpersons and Regional Director) meets when necessary but usually holds “in person” meetings twice a year in Panama and other meetings by electronic means. There is specific budget designation for the Steering Committee Meetings.
- The two Youth Advisors elected by the Interamerican Scout Youth Forum have specific budget destination to attend Regional Committee meetings.

3.3. Regional Committee substructures

According to Article 11.m of the Regional Constitution, the Regional Committee may “*establish subcommittees and other substructures as deemed necessary for the fulfilment of its role and the implementation of the Regional Plan.*” At present, there are three task-forces with a time-limited scope and specific deliverables, dedicated to the fulfillment of Conference Resolutions (Regional Fees and Financing Mechanisms, Regional Networks Framework & Youth Engagement in the Region), two working groups dedicated to the Regional Plan (Strategy Monitoring Group & Better World Framework) as well as two Standing Committees dealing with institutional affairs (Budget and Honours & Awards).

According to the Standing Orders of the Regional Committee (see item 4 below for more information), all substructures of the Regional Committee will be created by agreement of the Regional Committee and will operate on the basis of the Terms of Reference that the Regional Committee approves for each one of them. All Terms of Reference will be reviewed as necessary and by default at the beginning of each period.

3.4. Regional Committee Expenses Policy

According to budget allowance, Regional Committee members and Youth Advisors are entitled to request reimbursement of their expenses for travel and accommodation according to the specific ISC Expenses Policy. This policy is available here and on the Intranet of scout.org. Please note that there is no specific budget to cover all travel expenses of all Regional Committee members. Thus, it is expected for Regional Committee members to cover their own with air transport costs for attending meetings.

4. STANDING ORDERS OF THE INTERAMERICAN SCOUT COMMITTEE AND ITS SUBSTRUCTURES

As a consequence of Article 11.o, the Interamerican Scout Committee has adopted its own Standing Orders. These outline a vast amount of processes and procedures which govern the daily operations of the ISC and its substructures, including membership, meetings, relationships with other entities etc. The Standing Orders are available to all NSOs and reviewed and approved by each incoming Interamerican Scout Committee.

To acquire a deeper understanding of the operations and duties of the Interamerican Scout Committee it is highly recommended for each candidate to carefully review the current version which is available here and on the Intranet of scout.org.



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5. REGIONAL NETWORKS

The Interamerican Region currently has 5 networks to create an exchange space for the NSOs in conjunction with the Regional Organizations (Youth, Youth Programme, Adults in Scouting, Institutional Development and Communications). Each network has a specific Core Coordination Group, composed by a Member of the Regional Committee, a representative of the Regional Office and a Volunteer. According to the Conference Resolution 02/16, a new Policy on the Regional Networks will be decided at the Interamerican Scout Conference in Panama in November 2018.

6. INTERAMERICAN SCOUT CONFERENCE AND INTERAMERICAN SCOUT YOUTH FORUM

The host of the next Interamerican Scout Conference and Interamerican Scout Youth Forum in 2021 will be voted at the Interamerican Scout Conference in Panama in November 2018. A member of the Regional Committee is usually appointed to act as a liaison with the Host of these events. In addition, Regional Committee members play a vital role in the delivery of sessions and reports during these events.

7. JAMCAM AND INTERAMERICAN SCOUT MOOT

The 16th Interamerican Scout Jamboree and 3rd Interamerican Scout Camporee (JamCam) will be in Foz do Iguacu, Brazil in 2020. The host of the 17th Interamerican Scout Jamboree and 4th Interamerican Scout Camporee (JamCam) in 2023 will be decided at the Interamerican Scout Conference in Panama in November 2018.

The 4th Interamerican Scout Moot will be held in Argentina in 2022.

The Interamerican Scout Committee usually appoints a person to act as a liaison with the Host of these events.

8. SPECIAL TASKS

Depending on the needs arising from the ISC's work.



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INTERAMERICAN SCOUT COMMITTEE MEMBER SUGGESTED PROFILE

Approved by the Interamerican Scout Committee, 18 September 2018

According to Article 14 of the Regional Constitution stipulates that: "*Committee members shall consider the interests of the Scout Movement as a whole, and of Interamerican Region in particular. They shall neither consider themselves, nor be considered, as representatives of any Member Organization*". In addition, Article 15 of the Regional Constitution stipulates that "*the members of the Regional Committee with the right to vote will have exclusive dedication to their function. They may not perform any other permanent functions in the governing or management bodies within the organization, whether at national, regional or global levels. In the same way, they will not be able to have paid functions either within the World Organization of the Scout Movement or in any of its Member Organizations.*"

This means that the candidates for the Interamerican Scout Committee (ISC):

- must be registered as a member of one of the Member Organizations of WOSM in the Interamerican Region
- must have a strong commitment to Scouting, living according to the Scout Law, coupled with understanding of, and exposure to the Interamerican Region and World Scouting
- must be sensitive to, and experienced in intercultural relations
- must inform about the potential conflicts of interest, at the beginning of her/his tenure and at the beginning of the each ISC meeting, according to the agenda items.
- be in good health and in condition to travel
- be available to travel to ISC meetings 2 (or 3) times in a year
- have or secure the means to travel to ISC meetings, international Scout events or to any other country where his/her specific functions would require his/her presence
- accept a fairly extensive commitment of time, and be able to react regularly to papers, reports and correspondence
- be able to communicate either in English or in Spanish
- be able to work online, through different available platforms
- be accountable for the tasks and responsibilities assumed as member of the ISC or as a regional volunteer supporting activities or events
- be prepared to participate in the annual assessment of the ISC members
- be open to learn by her/himself about Scouting at World and Regional levels
- should understand and accept the Mission & Vision Statements, to be capable and willing to address with creativity and determination challenges facing World Scouting, specifically in the Interamerican Region; to be able to motivate and inspire fellow ISC members, and other leaders in the Interamerican Region and World Scouting, to constructive and positive action in carrying out the Mission
- must be motivated to act with other members of the ISC to serve, in a personal non-partisan capacity, the sole interests of WOSM in the fulfillment of its Mission & Vision and not for reasons of personal ambition or prestige
- should possess independent judgment
- be sensitive to, and respect, the concerns and opinions of others
- be resolute and non-partisan in making decisions, and tolerant in carrying them out have the courage to recommend what is right, even if that choice may not be popular
- be reliable in meeting responsibilities and deadlines
- be ready to work with team spirit to build within the ISC conditions promoting unity and harmony among its members
- should have a high consciousness of the ethical and professional responsibilities that membership on the ISC implies towards WOSM and beyond it
- should be inspired at all times in their decisions and actions by the principles of WOSM.



- should understand the political and not operative function of the ISC. This means that the members of the Committee do not exercise operational functions, that is, they do not assume the functions that fall to the personnel of the Regional Office, established in article 35 of the Regional Constitution. In general, the functions of the Committee are aimed at directing the Region, this means supervising the execution of the operational actions, making the necessary decisions so that the National Scout Organizations join the regional strategies that lead to the fulfillment of the Plan, interact with the NSO government bodies to include them to regional work, receive and endorse the rendering of accounts on the execution of the regional budget, etc.

According with the Adults in Scouting Policy, all the adults in Scouting must to work on develop own core competences, so it is expected that the candidates to the ISC have an important development of the competences below:

- Adaptability to change: It is the ability to change points of view, practices and attitudes in response to changes in contexts, conditions and situations.
- Learning and personal development: It is the ability to acquire, improve or modify one's competencies, in a voluntary and permanent way, as a response to individual and organizational needs.
- Commitment: It is the ability to make one's own the principles and values expressed in the Mission of the Scout Movement, voluntarily assume responsibilities and support and implement decisions for the achievement of the organizational objectives.
- Organizational awareness: It is the ability to understand the functioning, structure and culture of the organization, and interpret and predict the way that events or situations will affect individuals and groups thereof.
- Strategic planning: It is the ability to establish strategic objectives and plans, with a long-term vision, as the result of the analysis of future scenarios, general trends, and the integration of knowledge and experiences of the Organization.
- Interpersonal relationships: It is the ability to be empathetic, solidary and sensitive towards others; respect ideas, beliefs or practices and coexist and interact harmoniously through dialogue.
- Teamwork: It is the ability to work effectively with others, within and outside the formal lines of authority, to achieve organizational goals.



Annex 2 - Circular N° 9

ANNEX 2 – NOMINATION FORM

For election to the Interamerican Scout Committee, term 2018-2021

This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (this document)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org **no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.**

Surname :		First name :	
Nationality:		Country of residence :	
Date of birth :		Gender:	
E-mail address:		Mobile:	

Registered member of WOSM with the following NSO:	
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Educational background and qualifications:	
Professional activities:	

Please mark in bold language proficiency:					
English	<input type="checkbox"/> native speaker	<input type="checkbox"/> fluent	<input type="checkbox"/> good	<input type="checkbox"/> basic	<input type="checkbox"/> none
Spanish	<input type="checkbox"/> native speaker	<input type="checkbox"/> fluent	<input type="checkbox"/> good	<input type="checkbox"/> basic	<input type="checkbox"/> none
...	<input type="checkbox"/> native speaker	<input type="checkbox"/> fluent	<input type="checkbox"/> good	<input type="checkbox"/> basic	<input type="checkbox"/> none
...	<input type="checkbox"/> native speaker	<input type="checkbox"/> fluent	<input type="checkbox"/> good	<input type="checkbox"/> basic	<input type="checkbox"/> none
...	<input type="checkbox"/> native speaker	<input type="checkbox"/> fluent	<input type="checkbox"/> good	<input type="checkbox"/> basic	<input type="checkbox"/> none

Scouting experience (appointment held, dates, etc. including service on Committees and/or Task Forces and involvement in international Scout events; max. 20 Scouting experiences in total):	
National level:	
Regional level:	
World level:	

Membership of other organizations:	
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Please include a short rationale why the NSO is nominating this candidate for election to the Interamerican Scout Committee? (max. 200 words)

We confirm that the above candidate has agreed to stand for election the Interamerican Scout Committee and is willing to commit her/his time, energy and passion to the Interamerican Region of the World Organization of the Scout Movement.

NSO:	
Country:	
Name:	
Position*:	
E-mail address:	
Date:	
Signature:	

** Nominations of candidates for election to the Interamerican Scout Committee should be signed by authorised representatives of the NSO (President, Chief Commissioner, International Commissioner)*

The Safe from Harm Check is a requirement that applies to anyone involved in the leadership of the Scout Movement. It is the right and responsibility of the NSO to undertake diligence and implement necessary screening to ensure full-clearance of the candidate in any matter related to child and youth protection.

By ticking this box, the candidate's NSO confirms that a Safe from Harm Check was implemented and full-clearance in terms of misconduct or inappropriate behaviour is verified⁷, thus the candidate is fully supported by their NSO.

In pursuance to Circular 9, candidates will be invited to present, in a plenary session on 28 November 2018 in a Q&A style. Further details will be provided to candidates in the run-up to the Interamerican Scout Conference.

⁷ Resolution 2002-07 of the World Scout Conference "Keeping Scouts Safe from Harm" and WOSM's Child and Youth Protection Position Paper (2016)



Annex 3 - Circular N° 9

ANNEX 3 – NOMINATION SECONDING FORM For election to the Interamerican Scout Committee, term 2018-2021

This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (this document)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- A **5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org **no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.**

Surname :		First name :	
Nationality:		Country of residence :	

Registered member of WOSM with the following NSO:	
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We second the above candidate for election to the Interamerican Scout Committee for the term 2018-2021.

NSO:	
Country:	
Name:	
Position*:	
E-mail address:	
Date:	
Signature:	

** The form seconding the nomination of candidates for election to the Interamerican Scout Committee should be signed by authorised representatives of the NSO (President, Chief Commissioner, International Commissioner)*



Annex 4 - Circular N° 9

ANNEX 4 – STATEMENT OF MOTIVATION For election to the Interamerican Scout Committee, term 2018-2021

This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (this document)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org **no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.**

Surname :		First name :	
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1. What is your personal motivation to stand for election to the Interamerican Scout Committee? (max. 200 words)

2. What do you see as the most important issues and opportunities facing the Interamerican Region? (max. 150 words)

3. What experience and skill sets would you bring to help World Scouting and specifically the Interamerican Region achieving Vision 2023? (max. 150 words)

4. How would you describe your leadership style? (max. 150 words)

5. In which Strategic Priority / Areas of work do you wish to be involved?

- Youth Engagement
- Educational Methods
- Diversity & Inclusion
- Social Impact
- Communications & External Relations Governance
- Finance / Audit
- Constitutional & Institutional matters



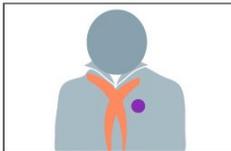
Annex 5.A - Circular N° 9

**ANNEX 5.A – TECHNICAL SPECIFICATION
HEAD AND SHOULDER COLOUR PORTRAIT OF THE CANDIDATE
For election to the Interamerican Scout Committee, term 2018-2021**

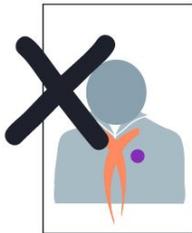
This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (this document)
- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.



Yes Landscape



NO vertical

- Recent Photograph in colour
- Dressed in the National Scout Uniform
- Landscape Portrait
- White Background
- Digital Format - High resolution
- .JPG or .TIFF file
- NO Power Point file
- NO Microsoft Word file



Annex 5.B - Circular N° 9

**ANNEX 5.B – TECHNICAL SPECIFICATION
5 MINUTES VIDEO OF THE CANDIDATE
For election to the Interamerican Scout Committee, term 2018-2021**

This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- **A 5 minutes video** with the **Statement of Motivation** (this document)
- **A duly completed Conflict of Interest "Certification Form"** (Annex 6)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.

- Dressed in the National Scout Uniform
- Landscape Portrait
- White Background
- Digital Format - High resolution (1280 x 720 pixels recommended)
- Format: .MP4 file
- Maximum of 5 minutes
- Videos can be recorded in English or Spanish
- Written script should be submitted in either English or Spanish. The WSB-IASC will provide translation and subtitles for the video in the other language (Spanish or English)



Annex 6 - Circular N° 9

ANNEX 6 – CONFLICT OF INTEREST “CERTIFICATION FORM” For election to the Interamerican Scout Committee, term 2018-2021

This form is part of a package of 6 elements that needs to be submitted for each candidate:

- A duly completed **Nomination Form** (Annex 2)
- A duly completed **Nomination Seconding Form** (Annex 3)
- A duly completed **Statement of Motivation** of the candidate (Annex 4)
- **A horizontal head and shoulder colour portrait of the candidate** in electronic format (see Annex 5.A for technical specifications)
- **A 5 minutes video** with the **Statement of Motivation** (see Annex 5.B for technical specifications)
- **A duly completed Conflict of Interest “Certification Form”** (this document)

The full package should be submitted to the World Scout Bureau, Interamerican Support Centre at interamerica@scout.org no later than 27 October 2018 23h59 Panama Time (GMT -5), in digital format only.

About the Interamerican Scout Committee Conflict of Interest

The purpose of this Conflict of Interest Policy that was approved by the Interamerican Scout Committee ("ISC") in February 2017 is to prevent the institutional or personal interests of the ISC members of the Interamerican Region ("Region") of the World Organization of the Scout Movement ("WOSM") from interfering with the performance of their duties and to see that there is no personal, professional, or political gain at the expense of the Region. This policy is not designed to eliminate relationships and activities that may create a duality of interest, but to require the disclosure of any conflict of interest and the non-participation of any interested party in a decision relating thereto. A copy of this Conflict of Interest Policy shall be furnished to each ISC member who is presently serving this organization or who may become associated with it.

Under Region's Constitution, ISC members have a responsibility to act in the best interests of the Region as a whole above all other roles and responsibilities carried on by ISC members when making decisions. If a decision is to be made where the ISC members have a personal or other interest, this is regarded as a "conflict of interest" and the ISC member will not be able to comply with his or her responsibilities unless certain steps are followed.

In particular, an ISC member has a conflict of interest if the ISC is considering making a decision that would mean either:

- an ISC member or the ISC member's NSO could benefit, or be affected, financially or otherwise from that decision, either directly or indirectly
- or
- an ISC member's duty to the Region competes with a duty or loyalty through another appointment that the ISC member has to another organization, Scout committee or individual.

Conflicts of Interest are common in voluntary, public and commercial dealings. Having a conflict of interest does not mean that an ISC member has done something wrong or that he or she must always stand down from involvement in that decision. However, an ISC member needs to act with prudence to prevent conflicts of interest from interfering with the ISC member's ability to make a decision only in the best interests of the Region.

A copy of the full ISC WSC Conflict of Interest Policy (in English and Spanish), as well as the current Registry of Declared Interests for the incumbent ISC can be downloaded from the Interamerican Scout Committee page on the scout.org Intranet.

Requirements for candidates for election to the Interamerican Scout Committee

In line with Article 13 of the Constitution of the Interamerican Scout Region, all candidates for election to the Interamerican Scout Committee for the term 2018-2021 are required to duly complete the attached Conflict of Interest "Certification Form". Candidates should be conscious that the content of this declaration will be disclosed to the 2018 Interamerican Scout Conference as part of the information package on each candidate for election to the Interamerican Scout Committee.



CONFLICT OF INTEREST CERTIFICATION FORM
Candidates for election to the World Scout Committee (Term 2018-2021)

I have read, understood and agree to abide by the ISC Conflict of Interest Policy in case I am elected to the Interamerican Scout Committee. To the best of my knowledge, I (circle one) *have* / *do not have* one or more conflicts as described in this Policy. If applicable, all known conflicts are noted below. I will give prompt notice of any additional conflict of interest as it arises.

1. Yes / No. I hold a Scouting position of leadership or authority at the national level in my NSO.

If yes, please provide details of your position and responsibilities:

2. Yes / No. I hold a position of leadership or authority at the World level.

If yes, please provide details of your position and responsibilities:

3. Yes / No. I, a member of my family, a related party or other organisation that I control, offer services in exchange for paid remuneration to Scout Organizations or related activities at any level.

If yes, please provide details of the services you provide to Scouting in exchange for paid remuneration.



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World Organization of the Scout Movement
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Всемирная Организация Скаутского Движения
Organización Mundial del Movimiento Scout
المنظمة العالمية للحركة الكشفية

4. Yes / No. I, or a member of my family, have other appointments or responsibilities, which may affect my ability to fulfill the roles and obligations as an ISC member under the Constitution of the Region.

If yes, please provide details of the appointments or responsibilities held by you.

I am aware that the content of this declaration will be disclosed to the 2018 Interamerican Scout Conference as part of the information package of my nomination to the election to the Interamerican Scout Committee. If I am elected, this information (including any updates I provide during the term) will be disclosed in the Registry of Declared Interests on the Intranet of scout.org.

Signature

Date

Name (please print)